Position Description

Position: Therapist
Reports to: Clinical Supervisor
Status: Exempt
Revised Date: 07/2018

ChicagoCAC employees are expected to perform their job duties and act in a manner consistent with the Core Values of the organization.

Responsibility Summary
Provides individual, family and group therapy and case management to clients within agency policies and procedures and practices. Assesses for social service needs of clients and makes appropriate referrals.

Primary Responsibilities:

- Provides direct individual and family therapy to a minimum caseload of 18 – 20 clients including comprehensive evaluation, treatment planning, effective treatment implementation, and discharge planning within the guidelines established by the Family Hope Center.

- Facilitates a minimum of two to four therapy or psychoeducational groups (child, parent, combined child and parent, or family) per year (e.g., Hope and Healing, ICDP).

- Performs a variety of casework duties, including obtaining, analyzing and evaluating data necessary to implement client services.

- Actively participates in reflective, clinical and administrative supervision with the clinical supervisor at a frequency to be determined by the therapist and supervisor together.

- Actively participates in Family Hope Center department meetings and case consultations.

- Actively participates in peer consultation process.

- Participates in Family Hope Center file reviews.

- Provides linkage to other appropriate resources, including intensive case management services, based upon the needs of clients and families.

- Maintains accurate, complete and timely client records as required by the Family Hope Center and ChicagoCAC.
• Conducts crisis assessments and responds appropriately to client crisis needs.

• Participates in Family Hope Center community events and actively fosters supportive community environment within Family Hope Center for clients and families.

• Promotes trauma resiliency among the Family Hope Center team, ChicagoCAC staff, and MDT staff by participating in and contributing to projects to foster the trauma informed environment, e.g., Breathing Room.

• Facilitates trainings for Family Hope Center students.

• Performs other duties as assigned.

**Discretion**
The therapist has a mid-level range of discretion and independent decision-making.

**Supervisory Responsibilities**
The therapist has no direct supervisory responsibilities.

**Relationships**
The therapist works closely with the clinical supervisor, Family Hope Center team, advocacy department team, intensive case managers, and manager of PATHH and intensive case management.

**Qualifications**
Minimum requirement of a Master’s Degree in Social Work, Counseling, Psychology, or another human services related field. Must be licensed LCPC, LCSW, or PsyD. Minimum of three years of experience providing trauma-focused evidence-based therapy to children and adolescents. Strong problem-solving, organizational, written, oral, and communication skills needed. Demonstrated awareness of multiple cultures and cultural impact on the delivery of service a must. Flexibility in schedule based on the needs of clients is required. Evenings and Saturdays required.

**Acknowledgement**
I have read and understand the expectation outlined in my job description:

________________________________________________________________________
Staff Date

________________________________________________________________________
Supervisor Date